

Enable Ability Volunteer Role Description



Hours per week: Flexible

Responsible to: Activity Leader + Deputy Leader
Volunteer Officer

Enable Ability volunteers encourage young people to integrate into leisure, social and sports activities and assist with confidence building, providing care and support and always ensuring the safety and welfare of the young people.
Travel & reasonable food expenses are met.

Key Tasks and Responsibilities

- 1.** To encourage the young people to integrate socially within the activity, assist with confidence building by providing support & care where necessary.
- 2.** To help ensure the activity is suitably adapted to the young person's needs.
- 3.** To always ensure the safety and welfare of the young people by following Enable Ability's guidelines, policies and procedures.
- 4.** To be willing to participate in the Enable Ability volunteer development scheme, including attending training courses and working with other volunteers to maintain and improve the quality of care and assistance Enable Ability gives.
- 5.** To undertake any statutory checks (e.g. DBS Disclosure & Barring Service which has replaced the CRB) to help us ensure the suitability of our volunteers).
- 6.** To be responsive to the various communication difficulties experienced by the young people and provide assistance where necessary.
- 7.** To report to members of staff any constructive comments or concerns made directly to you by young people or parents.
- 8.** To always set a good example by acting in a responsible manner, making sure your behavior is age appropriate and your dress code is suitable to the activity.
- 9.** To report abuse or malpractice of any kind to a member of Enable Ability staff immediately, without discussion with anyone, particularly those involved.
- 10.** Never smoke, or be under the influence of drugs or alcohol during an activity.
- 11.** Not to use your mobile phone during an activity except when given permission by the member of staff.